

Production & Service Terms

Definition of Terms Used in this Document

The word or term "project/s" refers to any task that a client has asked us to do for them. The words or terms "us" and "we" and "our" and "Low-D Corp" refer to the Production & Service department of The Low-D Corporation.

Projects

We charge by the hour so you only pay for what you need! We may also accept flat fee or piece work projects at our discretion.

Hours

All time spent working towards the completion of a client's project will count as man hours spent on that client's project.

Funding

All projects need to be fully funded. Some projects may require a deposit before man hours are provided. Some projects may be billed on completion at our discretion.

Refunds

Hourly rate payments are refundable for unused hours only. Flat fee projects are not refundable after we start investing time into the project.

Abandonment

We may consider a project to be abandoned due to lack of funding, or lack of communication from a client, and after a reasonable amount of time. We may use abandoned projects to make up for missing funding or for profit.

Data Storage

We do not keep copies of a client's project files indefinitely unless contracted to do so by the client.

Confidentiality

All projects are confidential and will only be discussed by us with necessary personnel and the client.

Terms

These terms may be amended or updated at any time with or without notice as determined necessary by us.

Printed Name

Signature

Date

Meet with us in person, or Sign> Scan> Email, or Mail to:

The Low-D Corporation
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